

COMMUNITY RELATIONS:  
VISITORS TO THE SCHOOL

GKC  
(REGULATION)

EXHIBIT A

Northwest Independent School District  
**Parent Permission for Elementary Lunch Visitors**

Student's Name:	Last	First	Middle	Lunch Period
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Since only parents have the right of access to their child, it is important, for safety purposes, for parents to designate other persons to whom they wish to grant lunch privileges. District guidelines limit lunchroom visitors at the elementary level to parents, immediate family members with written permission from a parent, and campus mentors. Lunch visitors should sign out and leave at the end of the lunch period.

Immediate family members are defined as the student's parents/step-parents, siblings, grandparents, or any person residing in the home. A parent can list the person(s) who have permission to have lunch for the entire school year. The following immediate family member(s) have permission to be lunch visitors with my child:

Name of Person	Relationship of Immediate Family Member

If a visitor plans to purchase lunch at the school, it is preferred that a note be sent to school with the child so that the cafeteria staff can be notified.

My signature below indicates that, as the parent/guardian of the above-named student, I give permission for the above-named person(s) to have lunch with my child. I understand that if an immediate family member is not listed above, a note sent to school on the day of the visit is sufficient notification to the school of my permission.

Signature of Parent/Guardian	Date
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